

## WATER EAST TIMOR (WET) COMMITTEE MEETING

**14 February 2023 at 1930 hrs at Warrnambool RSL**

### PRESENT

Greta Perry, Yve Bayley, Geoffrey Spencer (via Zoom), Michael McCluskey, Miles Coverdale, Julie Kean, Anne Maree Mugavin, Eddie De Pina (via Zoom)

**Guest:** Mabel Mitchell

### APOLOGIES

Nil

### CONFLICT OF INTEREST DECLARATION

Nil

### Presentation of WET Life Memberships to Mabel Mitchell and Yve Bayley

President Greta Perry thanked both members for their commitment to WET over many years.

### MINUTES

Minutes of the previous meeting on 1st September 2022 were accepted as a true and correct record.

**Moved:** M. McCluskey      **Seconded:** J. Kean      CARRIED

### BUSINESS ARISING FROM PREVIOUS MINUTES

#### Report on Current Water Project at Asulau

Unfortunately recent heavy rain has damaged access roads to Asulau resulting in the inability to transport the necessary tanks and other equipment we had funded. These roads will now require repairs. Deadline mid May? Goods were purchased over a month ago. Geoff awaiting receipts. \$1800 balance from purchase of goods remains in the Bakhita account for Taurema.

Eddie De Pina left the meeting following this discussion.

### CORRESPONDENCE IN

- Westpac bank statements
- ACNC monthly newsletters
- ACNC AIS 2022 received

### CORRESPONDENCE OUT

- Letter to President Timor-Leste
- Invitation to AGM to all members
- AGM Invitation to A and M Graham and M Mitchell
- Thank you – Auditors McLaren Hunt
- ACNC Annual Information Statement 2022 completed
- Ripple Effect final report

## BUSINESS ARISING FROM CORRESPONDENCE

Motion that the Secretary's reports be accepted.

**Moved:** A M Mugavin                      **Seconded:** Y Bayley                      **CARRIED**

## FINANCIAL REPORT

Financial report was distributed to members. Important points were:

- no income for the whole period
- only expenditure was the withdrawal and transfer of the funds for Asulau and the associated bank fee on 14 November 2022
- Balance \$1969.91

Motion that the Treasurers Report be accepted.

**Moved:** M McCluskey                      **Seconded:** M Coverdale                      **CARRIED**

## GENERAL BUSINESS

1. Approval of the WET DGR application. Julie put forward a motion that the Water East Timor (WET) DGR application be approved.

**Moved:** J Kean                      **Seconded:** G Perry                      **CARRIED**

2. Operational implications of the DGR application:

- (i) need for a public fund when approved
- (ii) reporting from in-country partner – will require progress reports on projects
- (iii) evidence that in-country partner adheres to policies
- (iv) improved WET file management and archives

3. Destruction of records – as per Record keeping policy.

4. Ripple Effect Profile Video.- 2 min video. Yve to send 6 photos to Michael.

5. Fundraising Committee. To meet later this week. Tony Austin, Rotary happy to speak about projects in PNG.

6. Artist society event. – insurance. Awaiting reply from Judy Rauert.

7. Directors Insurance expires 7/4/23. \$680. Not public insurance.

8. ACNC – related party transactions.

### Further Business

1. There are minimum funds in the WET bank account. In future, we need to stage payments for water projects and installation costs.

2. Taurema Report was presented by Geoff. To be added to Website and possibly Facebook.  
Motion to accept the report subject to update in financials:

**Moved:** J Kean                      **Seconded:** G Perry                      **CARRIED**

Meeting closed at 21.12hrs.

## NEXT MEETING

14 March 2023. Zoom for those not able to be present, Michael will investigate board room facilities at Warrnambool Bowls Club.

---

This is a true and correct record of the meeting:

Signature:   
President

Date: 18 April 2023